

Position Description – Area Youth Commissioner

Accountable to:

Council Youth Commissioner

Appointment:

In consultation with the Area Youth Forum and the Area Commissioner, the Council Youth Commissioner appoints the Area Youth Commissioner annually.

Tenure:

The Area Youth Commissioner may be reappointed annually, but will not serve more than three (3) years consecutively, as per By-law, Policies & Procedures.

Time required:

10 to 15 hours per month.

Scope:

The Area Youth Commissioner (AYC) is the recognized point of contact on issues of program satisfaction and evaluation between the youth and the Area Service Team. The AYC shall be a catalyst for promoting meaningful youth involvement within the area and seeing that Youth initiatives are actively supported and recognized in conjunction with Council Youth Commissioner.

Major Responsibility:

The AYC role is to ensure youth are being provided with leadership opportunities at the section level, through avenues such as Sixer/Second Councils and Courts of Honour. They also ensure, with the Area Service Team, that communication is strong between the youth and the groups, the Area Service Team and the Council. The AYC should act to fulfill the aims and objectives of the Council Youth Network. Priority of initiatives is given to: Section Youth Leadership Development, Youth input, Local initiatives, Network development, Membership Development & Growth Activities and Section Support.

Duties and Responsibilities:

(Additional duties to be decided upon in consultation with the AYC, the AC and the CYC)

Area

1. Promote youth leadership development within the sections by visiting the sections and encouraging proper use of Sixer/Second Councils, Courts of Honour, and Venturer Executives.

2. Serve as Chair of the Area Youth Forum (if established)
3. Serve as an active, contributing member of the Area Service Team
4. Encourage Scouting growth and image improvement initiatives
5. Encourage youth training events to run (i.e. FOCUS, Venturer Exec. Training)
6. Work with the Area Service Team to provide direct support to section leaders and the group, in the form of evaluation and feedback based on Quality Program Standards.
7. Ensure that youth and adult volunteers are recognized for their contributions, through either local or national awards process.
8. With the Area Service Team, help identify resources needed to promote and deliver Scouting within the communities we serve.
9. Serve as a member of the Council Youth Forum and communicate on a regular basis with the Council Youth Commissioner.
10. Encourage youth representatives to attend the Area Scouters' Clubs.
11. Work with the Area Commissioner and the Council Youth Commissioner to develop a set of realistic goals, annually.
12. Ensure a complete and thorough handover procedure, including reviewing any goals already set and a review of the latest minutes of meetings attended, is completed before relinquishing duties with any replacement for this role.

Qualifications:

Enthusiastic and committed providing they have the time available without interfering with their academic endeavours.

Possesses skills in:

- Communications
- Time management
- Planning
- Team work

Has knowledge of:

- Scouting's programs
- By-law, Policies & Procedures
- Scouts Canada's Mission
- Program resources available